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To: All Members of the Council  
Chief Executive

Please ask for Brian Offiler

Direct Line 01246 345277

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Our Ref  
Your Ref

3 December, 2019

Dear Councillor,

Record of Decision taken by Cabinet - 3 December, 2019

At a meeting of the Cabinet held on 3 December, 2019, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on, 8 December, 2019.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 8 DECEMBER, 2019, BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

## 6. Markham Vale Enterprise Zone - Business Rates

### **\* RESOLVED –**

That Cabinet recommends to full Council that:

- (1) The Business Rates income from the Markham Vale Enterprise Zone (MVEZ) be retained by the Council from 1 April, 2020 and re-invested locally to support the delivery of local economic priorities.
- (2) The change in Business Rates policy for MVEZ be applied annually for the remaining 17 years of allowable business rates retention up to 2036/37.
- (3) Approval be given to the proposal for three key programmes of investment: key projects delivery, economic growth activities and skills activities; and that the funding be particularly targeted at unlocking and accelerating key developments and sites and delivering better outcomes for local communities.
- (4) Detailed programmes of investment be developed, with a particular emphasis on the key growth projects being progressed through the Joint Growth Board, with Derbyshire County Council; and recommendations be made to Cabinet and Council as appropriate to ensure the programmes and associated spending are approved in line with the Council's constitution.

### **REASONS FOR DECISIONS**

1. To revise the Council's policy with regards to the retained business rates income from MVEZ, following the Council's decision to discontinue its membership of the SCR LEP.
2. To ensure that the retained business rates income is reinvested locally and used to support the delivery of local economic priorities in and around Chesterfield.

## 7. Local Council Tax Support Scheme

### **\*RESOLVED –**

That Cabinet recommends to full Council that:

- (1) Approval be given to continue with the current Local Council Tax Support scheme for 2020/21. The scheme is based on The Council Tax Reduction Scheme England Regulations 2012 amended to reflect the following local decisions concerning the key principles of the scheme:
- For those of working age the maximum amount of the Local Council Tax that will be eligible for reduction is 91.5% of their full Council Tax Liability;
  - The Council continues its policy of disregarding war pensions for the purposes of calculating income in respect of the Local Council Tax Support scheme;
  - The ‘taper’, i.e. the rate at which support is withdrawn as income increases be maintained at 20%.
- (2) Delegated powers be granted to the Chief Finance Officer in conjunction with the Cabinet Member for Business Transformation to update the 2020/21 scheme to reflect such up-ratings of premiums, allowances and non-dependent deductions as may be determined by the Department of Work and Pensions, and in respect of other minor technical changes which may be required.
- (3) Approval be given to continue the current local council tax discounts, which were originally implemented in 2013/14.

## **REASON FOR DECISIONS**

To ensure that the Council is able to continue to operate a localised scheme providing council tax support from April 2020.

### **8. Housing Strategy**

#### **\* RESOLVED –**

That Cabinet recommends to full Council that the Chesterfield Housing Strategy 2019-2023 be adopted by the Council.

#### **REASON FOR DECISION**

To secure the adoption of the Housing Strategy 2019-2023.

### **9. Derbyshire Care Leaver Offer**

**\* RESOLVED**

That Cabinet recommends to full Council that:

- (1) The council tax discretionary discount for eligible Derbyshire care leavers aged 18 – 25 be applied from 1 April 2020 and the Care Leaver discretionary discount policy be approved.
- (2) The other elements of the local children in care and care leaver offer (active fostering, employment, skills, apprenticeships and work experience, housing and recruitment of foster carers/supported lodgings) come into force with immediate effect.
- (3) Chesterfield Borough Council continues to work with Derbyshire County Council, Derbyshire districts/boroughs and other partners to further develop and improve the children in care and care leaver offer/care leaver covenant for Derbyshire.
- (4) A review of the Chesterfield Borough Council elements of the local care leaver offer is undertaken on an annual basis to ensure continued affordability and effectiveness.

**REASON FOR DECISION**

To fulfil our duties within the Children and Social Care Act 2017 and provide support for vulnerable young people within the care and leaving the care of Derbyshire County Council.

**10. Environmental Health Fees and Charges 2020/21****\* RESOLVED –**

1. That the proposed fees and charges, including concessionary rates (where applicable), as detailed in Appendix A of the officer's report, be approved and implemented from 1 April 2020.
2. That the Senior Environmental Health Officer be granted discretion to offer reduced charges for micro-chipping of dogs at promotional events and campaigns associated with the mandatory chipping that came into effect in April 2016.

3. That the Senior Environmental Health Officer be granted discretion to offer an alternative enforcement option for fly-tipping offences instead of issuing a fixed penalty notice (which could include a simple caution or prosecution).

## **REASON FOR DECISIONS**

To set the environmental health fees and charges for 2020/21.

### **11. Outdoor Sports and Leisure Fees and Charges 2020/21**

#### **\* RESOLVED –**

1. That the fees and charges for outdoor sports and leisure services in 2020/21, as detailed in Appendix 1 of the officer's report, be approved and implemented from 1 April, 2020.
2. That the interim Assistant Director – Commercial Services, in consultation with the Cabinet Member for Health and Wellbeing, be authorised to vary rates for major bookings to ensure market competitiveness.

## **REASON FOR DECISIONS**

To comply with the Council's Budget Strategy.

### **12. Sport and Leisure Fees and Charges 2020/21**

#### **\* RESOLVED -**

1. That the proposed fees and charges for Sport and Leisure activities and facilities as detailed in Appendix A of the officer's report be approved and implemented with effect from 1 April 2020.
2. That the proposals for concessionary charges be approved as outlined in Appendix A of the officer's report and that the concessionary memberships continue as Change4Life.
3. That delegated authority be granted to the Assistant Director – Health and Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to apply appropriate fees and charges to new activities that are introduced during the period covered by this report.

4. That, where there are promotional opportunities to stimulate usage, support the retention of customers and /or to respond to external market forces, delegated authority be granted to the Assistant Director – Health and Wellbeing, in consultation with the Cabinet Member for Health and Wellbeing, to apply appropriate fees and charges to maximise these opportunities.

## **REASON FOR DECISIONS**

To set the fees and charges for Sport and Leisure activities and facilities with effect from 1 April 2020.

### **13. Cemeteries Fees and Charges 2020/21**

#### **\* RESOLVED –**

1. That the proposed cemeteries fees and charges for 2020/21, as detailed in Appendix A of the officer's report, be approved and implemented from 1 April, 2020.
2. That the introduction of the Children's Funeral Fund for England and the amendment of the fees and charges table at Appendix A of the officer's report regarding any fee relating to the burial of a child under the age of 18 years be noted, clarifying that fees will not be payable by the bereaved families; rather these fees will be claimed from the Children's Funeral Fund for England.

## **REASONS FOR DECISIONS**

1. There has been a decline in burial numbers over recent years which has coincided with above average fee increases. It is expected that by applying the fees set out at Appendix A of the officer's report, burial numbers will be consolidated and the service will move closer towards cost recovery.
2. To generate income to contribute to the costs of providing and maintaining a burial service.

### **14. Chesterfield Markets Fees and Charges 2020/21**

#### **\* RESOLVED –**

1. That there be no increase in stall fees from 1 April 2020 on the general, flea and farmers markets.
2. That there be no increase on the car boot sale fee from 1 April, 2020.
3. That there be a 10p increase on the electricity charge levied per stall, per day from 1 April, 2020.
4. That there be no increase in storage charges from 1 April, 2020.
5. That there be no increase to the publicity levy on the open market from 1 April, 2020.
6. That the Market Manager continues to have delegated authority to negotiate stall fees outside the set fees to support new traders, existing traders that are struggling to continue and larger traders occupying multiple stalls.
7. That no rent-free holiday period be granted to licensed traders for 2020/21.
8. That a review of the current operating costs be undertaken, in particular those relating to the Market cleaning arrangements within the current contract with Veolia.
9. That on completion of the market reconfiguration project a review of the pricing structure be implemented, taking into account, as one of the key project outcomes, the creation of stalls that are better positioned to attract higher footfall flows and clearer sight lines, enabling the majority of stalls to trade more effectively and creating more premium stalls, which will attract more traders and generate increased income.

## **REASONS FOR DECISIONS**

1. To continue to secure a viable open air market in Chesterfield.
2. To ensure that the Council continues to receive an acceptable return on a valuable town centre asset through supporting traders during this continued economic downturn.

### **15. Car Parks Fees and Charges 2020/21**

**\* RESOLVED –**

1. That from 1 April 2020 the cost to park will be 80p for up to 30 minutes, £1.60 for up to 1 hour, £2.80 for up to 2 hours, £3.00 for up to 3 hours and £4.50 for up to 4 hours in all town centre car parks.
2. That in all short stay/shoppers' car parks, as listed in paragraph 4.1 of the officer's report, from 1 April, 2020 it will cost £1.60 for each subsequent hour over 4 hours to park. In all long stay car parks (except Saltergate MSCP) the price to park over 4 hours will be £5.00 (up to 12 hours).
3. That the price to park at Saltergate MSCP will be £6 for over 5 hours and up to 24 hours from 1 April 2020, as a stand- alone tariff with Saltergate being the only 24 hour charging car park.
4. That all residents of the borough will continue to benefit from free parking in 2020/21 before 10am and after 3pm Monday to Saturday and all day Sunday and on Bank Holidays at selected surface car parks using the Resident Parking Permit.
5. That if the income target is achieved in 2020/21 there will be no increase in tariffs in 2021/22 but the prices will be reviewed for 2022/23.
6. That delegated authority be granted to the Town Centre Operations Manager to negotiate monthly and annual permit prices as necessary to attract new business and be competitive with competitor offers, as recommended in the July 2019 Car Park audit.

**REASONS FOR DECISIONS**

1. To continue to support the town centre economy, providing competitively priced car parks with simple charging structures and convenient payment methods and tariffs.
2. To ensure that the Council continues to receive an acceptable return on a valuable town centre asset.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer